

TITLE: Policy Engagement Officer

RESPONSIBLE TO: Director of Community Engagement

STATUS OF POST: Full time & fixed term contract to cover a 2 year secondment*

SALARY: £26,962 - £27,819 (under review)

*To cover a vacancy due to secondment, therefore contract period may be subject to review/change

The post is equivalent to an EO1 in Northern Ireland Civil Service, candidates are normally appointed on the first point of the scale.

Community Relations Council is a member of NILGOSC Pension Scheme.

Full essential criteria and specific duties for this post will be listed in the applicant pack and are available to download from:

<https://www.community-relations.org.uk>

or telephone: 02890 227 500 to request an applicant pack via post.

Completed applications must arrive at CRC as instructed in the applicant pack no later than **12 noon 13 December 2021**.

Any applications received after this time will be rejected.

Interviews will take place on **16 December 2021**.

Community Relations Council is an Equal Opportunities Employer and makes its appointments on the basis of merit alone and welcomes applications from all sections of the community.